

Michigan League of Handweavers

Lecture Grant Guidelines

The intent of the lecture grant is to encourage fiber related lectures throughout the state. MLH encourages member guilds to organize lectures which can be attended by all MLH members. MLH will help underwrite lectures each year thus making it possible for member guilds to invite speakers which they may not otherwise be able to afford. The number of lectures will be determined by the amount set aside in the annual budget for lecture stipends, the number of requests, and the amount of the funds requested. Applications must be submitted to and approved by the MLH Board. Send notification of application to the MLH President at least one month before the Board Meeting. (Board meetings are typically held, September, December (email only) April and June (during conference and or workshops).

The following lecture expenses will be considered for MLH funding and must be outlined in the applications:

- Speaker's lecture fee
- Speaker's travel expenses
- Housing expenses
- Rental of hall and publicity

Application for lecture funding should include the following:

- Proposed date and time
- Speaker and topic, with brief description
- Budget of expenses anticipated
- Agreement to publicize lecture in the MLH newsletter and to give a lecture report in the MLH newsletter
- Agreement to report all final expenses with proper receipts to the MLH treasurer in a timely manner.

It is highly recommended that the date and time be chosen so that a maximum number of MLH members can attend and that the lecture topic be closely related to Handweaving and/or fiber related arts.

The following criteria will be considered by the board:

- Speaker and topic
- Convenience to MLH members: Time and Location
- Frequency of requests

Formulated 5/89 approved by MLH Board 6/18/89

Revised and approved 6/2/94

Revised and approved 9/16/2000